



**MINUTES OF THE SUTTON BRANCH  
OF THE ROYAL BRITISH LEGION  
HELD ON 4<sup>th</sup> May 2017 20:05hrs**

**Presiding:** Chris Gregory, Chairman

## **INTRODUCTION OF MEETING**

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### **Exhortation:**

The exhortation was delivered by the Chairman, no prayers were received in the absence of a Padre.

### **Present:**

<b>Name</b>	<b>Position</b>
Alger, Yvonne	Committee Member
Cawthorn, Jonathan	Poppy Appeal
Gregory, Chris	Chairman
Hough, Marion	Committee Member
Keenan, Phil	Committee Member
Mansfield, R E	President Elect
Stead, Lee	Vice Chairman
Stead, Nichola	Treasurer Elect
Wells, John	Committee Member
Wright, Robert (Bob)	Secretary

### **Apologies:**

<b>Name</b>	<b>Position</b>
Gregory, Sally	Committee Member
Kemp, Colin	Standard Bearer

### **Minutes:**

The minutes of the previous meeting were not viewed or discussed and will be addressed at the next meeting dated 01<sup>st</sup> June 2017.

### **Matters Arising:**

1. The minutes of previous meetings are available on the web page at [www.suttonrbclub.co.uk](http://www.suttonrbclub.co.uk) under the Branch tab, for those who cannot access this please contact the Branch Secretary who will furnish you with a hard copy. These will be read and proposed as accepted at the next meeting.
2. On the formation of a new committee after a Special General Meeting held on 20<sup>th</sup> March 2017 the Chairman discussed and proposed filling the appointment of vacant posts, the Presidents post was taken up by R E Mansfield and this was formally proposed and seconded by Marion Hough and Lee Stead. The Treasurer post was filled by Nicola Stead who was proposed by Marion Hough and seconded by Jonathan Cawthorn. The Membership post

remains unfulfilled and will be monitored by Robert Wright Branch Secretary until one is appointed.

3. The Chairman discussed membership renewals and Branch numbers at it's current quota. The Secretary and Chairman are following this up, contact with the current Club Membership Officer will be undertaken. Youth Membership is being pursued by the Vice Chairman.

4. The Chairman brought the Armed Forces Day event, being scheduled for the 24<sup>th</sup> June 2017 to the attention of the Committee. An action plan has been formulated and will be forwarded to all members for their consideration and input.

5. The Secretary asked for all reports to be available for the next meeting considering the formation of a completely new committee. Any assistance required with report presentation will be supported by the Secretary.

6. John Wells is currently maintaining the Club and Branch web page and social media and will continue to do so as a committee member of the Branch. Gratitude was extended by the Branch committee for this work.

7. The Secretary requested a copy of the Branch Bye Laws and Club Rule Book.

#### **Chairman's Address:**

The Chairman discussed various challenges historically faced by the Branch and the need to improve on the Branches standing. The need for collaborative functionality with the Club was a must on moving forward to ensure the longevity of both the Club and Branch.

## **REPORTS**

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<b>Secretary:</b>	No report
<b>Treasurer:</b>	No report
<b>Welfare:</b>	No report – post vacant currently
<b>Chaplain:</b>	No report – post vacant currently
<b>Standard Bearer:</b>	No report
<b>Women's Section:</b>	No report – post vacant currently
<b>Poppy Organiser:</b>	No report
<b>Membership:</b>	No report
<b>Entertainment:</b>	No report – post vacant currently
<b>Youth:</b>	No report
<b>County Brief:</b>	No report
<b>AOB:</b>	No report

## **CLOSE OF MEETING**

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**Date of Next Meeting:** 01<sup>st</sup> June 2017 20:00hrs      **Meeting Closed:** 21:30hrs

**Distribution of minutes:** Chairman, Vice Chairman, President, Secretary, Poppy Appeal, Treasurer, Standard Bearer, Committee, [www.suttonrblclub.co.uk](http://www.suttonrblclub.co.uk).

**Signed By:** Robert Wright



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Chris Gregory  
Branch Chairman

Robert Wright  
Branch Secretary